

## Frequently Asked Questions

### ***Is there before and after school provision?***

Yes. We have a breakfast and after school club. It runs from 7:45am till 8:40am and from 3:15pm till 6:00pm.

Breakfast club costs £3.50 (includes breakfast).

After school club has an early bird session which is £3.50 and runs from 3:15-4:15pm and a late session which runs from 3:15-6:00pm and this £10.00 and includes a substantial snack.

Bookings can be made by filling in a booking form which can be downloaded from the school website under the parents and carers tab on the out of school club page or can be collected from the school office. Booking is currently done on a half termly basis.

### ***Where can I buy uniform?***

Our uniform can be purchased from APC Clothing or Get Branded for more details please look at our school website under the Parents & Carers tab.

### ***What do I do if my child has lost a piece of clothing?***

The first place to check is your child's classroom/cloak room area. We do have a red lost property box outside of class 2 and 3, you are welcome to check this to. Named items will be returned to children, so please ensure that everything is labelled.

### ***Is PE kit compulsory?***

Yes. Our PE kit consists of plain white tee-shirts with emblem if available, dark coloured shorts plimsolls or trainers (sweatshirts, jogging bottoms as appropriate).

### ***What do I do if my child wants a school dinner?***

Blue dinner slips can be collected from the school office. We ask for you to fill in a dinner slip for each week and enclose any money in a sealed envelope. The slips/envelopes need to be put into the classroom boxes on a Monday morning.

The cost for a school dinner is £2.25 and is free for EYFS and Key stage 1 (Class 1 & 2) due to the universal free school meal scheme.

Some families are eligible for free school meals. Please note that 'free school meals' is not the same as universal free school meals that children receive in Reception and Key Stage 1. For more information please follow the link <https://www.york.gov.uk/SchoolMeals>

### ***Can my child bring packed lunches to school?***

Yes. We are a NUT FREE school therefore we ask for all packed lunch to comply with this. To ensure pupils have a healthy balanced diet, we encourage all children to put their rubbish and left overs back into their pack up in order to allow parents to see what their child has eaten that day. We have a pack up trolley located in the learning hub which is in the centre of the school building, children in Classes 2, 3 and 4 need to put their pack ups on the trolley when they arrive on a morning. Class 1 children leave their pack ups in the classroom.

### ***Where do I drop my child off /collect them from?***

Each classroom has an external door that leads directly to the playground. You should bring your child there in the morning and collect them from there at the end of the day.

Outside school hours including late arrivals, breakfast club and after school club we ask you to drop them off and pick them up at the main entrance near the school office. Please ring the labelled bell for the attention of the BC & ASC staff.

***Are we allowed to park in the school car park?***

To ensure the safety of all children and visitors to the school, we ask that parents do not use the school car park to drop off and pick up children. If you or your child has specific needs that require you to use the car park, please complete a permit request form available from the school office. This enables you to outline the needs of the individual(s). School will issue authorised permits based on needs, to be displayed in your car at all times.

***What after school clubs can my child go to?***

We send out a list of Enrichment Clubs each term. Some clubs are free, and others have a cost to them, depending on the activity and if it is a club run by school staff or outside organisations.

***What are key stages and classes?***

The Early Years Foundation Stage (EYFS) which is Reception (aged 4-5, Class 1). Key stage 1 is Years 1 and 2 (ages 5-7, Class 2). Key Stage 2 is Years 3, 4, 5 & 6 (ages 7-11, Class 3 and 4).

***What do I do if my child needs to be given medicine during the school day?***

Speak to Mrs Walton in the office. We can administer medicine, but only those prescribed by a doctor. They must be in the original, labelled bottle/packet and clear instruction must be left – a form is available at the school office for this and must be completed before hand. Medicines MUST be handed to the school office – NOT TO THE CLASS TEACHER- by an adult and must be collected again from the office at the end of each day.

***Can my child attend a medical appointment in school hours?***

We always encourage routine appointments, such as dental check-ups in school holidays or out of hours. We recognise that this is more difficult for non-routine appointments. In this case, a medical appointment form can be downloaded for our school website or can be collected from the main entrance in school. We do ask for evidence of the appointments where possible, such as, appointment letters or confirmation cards.

***What do I do if my child is ill and cannot attend school?***

We encourage parents to ring the school office (01904 555 365) as soon as possible, ideally before 9:00am to let us know that their child will not be in school that day. We have an answer phone so you can ring and leave a message at any time day or night.

***Can I keep my child off for a non-medical reason? What constitutes as authorised or unauthorised?***

Although not encouraged, requests for absence can be made – a form can be downloaded for our school website or collected from the main entrance. Absence can only be granted in exceptional circumstances – a decision made by the head teacher.

***What are Parent Consultation evenings?***

These are evenings in the autumn and spring terms when you can meet your child's teacher for a 10minute appointment to discuss your child's progress.

***What is the best time to talk to a teacher if I have a question?***

Each child is given a school planner at the beginning of the academic year. This is the best way to communicate with the class teachers. Planners need to be taken home and brought back into school every day.